Quick Reference

PCAT Test Dates:
- 7/17/2013–7/18/2013
- 9/16/2013–9/18/2013
- 10/28/2013–11/1/2013
- 1/7/2014–1/8/2014

Registering & Scheduling for the PCAT
Register early, as seating is on a first-come, first-served basis for scheduling at a Pearson VUE Test Center.
1. To register, go to: www.pcatweb.info and click “Log In.”
2. To schedule your preferred testing date, time, and location, visit: www.pearsonvue.com/pcat.

PCAT Customer Relations Hours:
- Monday–Friday: 8:30 a.m. to 5:00 p.m. CT
- Extended hours on scheduled PCAT Deadlines

PCAT Contact Information:
- Email: Scoring.Services@Pearson.com
- Phone: 1-800-622-3231 or 210-339-8710
- Fax: 1-800-727-0811 or 1-800-999-5941

Please direct all correspondence by mail that does not require payment of fees to:
NCS Pearson, Inc.
PCAT Customer Relations
19500 Bulverde Road
San Antonio, TX 78259

Please direct all correspondence that requires payment of fees to:
NCS Pearson, Inc.
Pharmacy College Admission Test
16885 Collections Center Drive
Chicago, IL 60693

Pearson VUE Call Center and Scheduling Information
Website: www.pearsonvue.com/pcat
Phone: 1-866-508-8836
- Monday–Friday, 7:00 a.m. to 7:00 p.m. CT

The information in this Candidate Information Booklet is subject to change without notice.
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Introduction

Important Notice to Candidates: Please Read

The Pharmacy College Admission Test (PCAT<sup>®</sup>) is administered in a computer-based test (CBT) format. For the 2013–2014 testing cycle, the standard administration of the PCAT will occur on one or more dates in July, September, November, and January.

By registering for the PCAT online, you are agreeing to adhere to all the policies and procedures described in the most recent online version of this Candidate Information Booklet (CIB) and to those stated on the PCAT website.

Regularly Scheduled and Alternative Testing Windows

The PCAT is regularly offered on scheduled test dates during four testing windows each academic year. Pearson may also from time to time offer alternative test dates. The alternative test dates are subject to change and will be limited in space and locations. At this time no alternative test dates have been announced.

Ongoing Research

Pearson periodically uses PCAT data for research purposes, such as investigating trends and creating new PCAT test forms. It is possible that your PCAT demographic and score information will be used for research purposes. By taking the PCAT, you give Pearson permission to use your demographic and score information solely for research and development purposes.

The American Association of Colleges of Pharmacy

The American Association of Colleges of Pharmacy (AACP) is the only organization representing the interests of pharmacy education and educators. The AACP endorses the PCAT as the official preferred admissions test for entrance to pharmacy school.
Contact Us

The definitive source for information about the PCAT is: [www.PCATweb.info](http://www.PCATweb.info).

Please refer to the above website for the most current information about PCAT policies and procedures, and for answers to frequently asked questions (FAQs) concerning:

- PCAT Test Dates
- Test Day
- Scoring and Reporting
- Official PCAT Practice Tests
- PCAT Updates

For more PCAT information, visit our videos on YouTube: [www.youtube.com/PearsonFieldResearch](http://www.youtube.com/PearsonFieldResearch)

Please read this Candidate Information Booklet and the online FAQs in full, as these policies and procedures may affect your ability to take the PCAT and receive a score. If you are unable to find answers to your specific questions, you may also email PCAT Customer Relations at Scoring.Services@Pearson.com.

Please include as much information as possible in your email:

- Your full name
- Your PCAT CID
- Where and when you took the PCAT or are registered to take the PCAT (if applicable)
- The names and codes of your designated score recipients (if applicable)
- A full description of your question or problem
Please help us maintain the security of PCAT test items. If you become aware of any Internet activity that you believe may compromise test security (e.g., discussion in chat rooms or blogs), please contact us at 1-800-622-3231 so that we can investigate. You may contact PCAT Customer Relations Monday through Friday, 8:30 a.m. to 5:00 p.m. central time, by:

- Email: Scoring.Services@Pearson.com
- Phone: 1-800-622-3231 or 210-339-8710
- Fax: 1-800-727-0811, 1-800-999-5941,

To ensure privacy and confidentiality, under no circumstances will Pearson communicate (over the phone or in writing) with anyone other than the candidate who registered to take the exam.

Pearson VUE Test Center Contact Information

The definitive source for information about Pearson VUE Test Centers is: www.pearsonvue.com/pcat.

The Pearson VUE call center is available at 1-866-508-8836 Monday through Friday, 7:00 a.m. to 7:00 p.m. central time.
About the Test

Test Development

• The PCAT is constructed specifically for use by colleges of pharmacy for admission purposes.

• The design and content of the PCAT are determined by the types of abilities, aptitudes, and skills deemed essential by colleges of pharmacy and by research concerning the kinds of tests that most accurately predict success in science-oriented courses.

• Periodic reviews of the test content are conducted with deans, faculty, and administrators from schools of pharmacy to ensure that the test items reflect current pharmacy prerequisite and curriculum requirements.

Test Structure

• The PCAT Test Blueprint on the following page lists the content and the time allowed for each of the seven subtests in the order in which they appear on the PCAT.

• The listed percentages of item types and content areas included in each multiple-choice subtest are approximate and may vary slightly from test form to test form.

• Revisions to the content of the Biology and Chemistry subtests that were made in 2012–13 are reflected in this table.

• Of the 48 items in each of the five multiple-choice subtests, 40 are core items that count toward your score and eight are experimental items that are not scored.

• One of the two writing subtests is also experimental.

• Experimental items and essay topics are being tested for future use on PCAT test forms and will not affect your score. Since the experimental items and essay are embedded, it is very important that you do your best on all the items and sections of the test.

• When taking the test, you can only work on subtests in order and cannot return to earlier ones.

• For a more detailed test blueprint and for sample items, please visit www.PCATweb.info, "About the PCAT."
# PCAT Test Blueprint

<table>
<thead>
<tr>
<th>PCAT Subtests</th>
<th>Number of Test Items and Approximate Percentage of Item Type or Content Areas in Each Subtest</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Writing</strong></td>
<td>1 Writing Topic</td>
</tr>
<tr>
<td>Conventions of Language</td>
<td></td>
</tr>
<tr>
<td>Problem Solving</td>
<td></td>
</tr>
<tr>
<td><strong>2. Verbal Ability (30 Minutes)</strong></td>
<td>48 Items</td>
</tr>
<tr>
<td>Analogies</td>
<td>60%</td>
</tr>
<tr>
<td>Sentence Completion</td>
<td>40%</td>
</tr>
<tr>
<td><strong>3. Biology (30 Minutes)</strong></td>
<td>48 Items</td>
</tr>
<tr>
<td>General Biology</td>
<td>50%</td>
</tr>
<tr>
<td>Microbiology</td>
<td>20%</td>
</tr>
<tr>
<td>Human Anatomy and Physiology</td>
<td>30%</td>
</tr>
<tr>
<td><strong>4. Chemistry (30 Minutes)</strong></td>
<td>48 Items</td>
</tr>
<tr>
<td>General Chemistry</td>
<td>50%</td>
</tr>
<tr>
<td>Organic Chemistry</td>
<td>30%</td>
</tr>
<tr>
<td>Basic Biochemistry Processes</td>
<td>20%</td>
</tr>
<tr>
<td><strong>Rest Break</strong></td>
<td></td>
</tr>
<tr>
<td><strong>5. Writing (30 Minutes)</strong></td>
<td>1 Writing Topic</td>
</tr>
<tr>
<td>Conventions of Language</td>
<td></td>
</tr>
<tr>
<td>Problem Solving</td>
<td></td>
</tr>
<tr>
<td><strong>6. Reading Comprehension (50 Minutes)</strong></td>
<td>6 Passages &amp; 48 Items</td>
</tr>
<tr>
<td>Comprehension</td>
<td>30%</td>
</tr>
<tr>
<td>Analysis</td>
<td>40%</td>
</tr>
<tr>
<td>Evaluation</td>
<td>30%</td>
</tr>
<tr>
<td><strong>7. Quantitative Ability (40 Minutes)</strong></td>
<td>48 Items</td>
</tr>
<tr>
<td>Basic Math</td>
<td>15%</td>
</tr>
<tr>
<td>Algebra</td>
<td>20%</td>
</tr>
<tr>
<td>Probability &amp; Statistics</td>
<td>20%</td>
</tr>
<tr>
<td>Precalculus</td>
<td>22%</td>
</tr>
<tr>
<td>Calculus</td>
<td>22%</td>
</tr>
</tbody>
</table>
Registering for the Test

- Please note that all PCAT correspondence will be emailed to the address on your PCAT account. It is the candidate’s responsibility to keep this address current.
- Register early, as seating is on a first-come, first-served basis for scheduling at a Pearson VUE Test Center.
- THERE ARE TWO DEADLINES. Meeting the “Register and Schedule By” deadline means that you will likely receive your preferred testing date, time, and location. The “Late Registration and Schedule By” deadline will result in additional fees and no assurances that you will receive your preferred testing date, time, and location.
- Requests for accommodations may take up to 60 days to process, so we strongly suggest that you register and submit all required documentation before the “Register and Schedule By” deadline prior to your desired testing window. If you are requesting accommodations in accordance with ADA, see “Accommodations for Candidates With Disabilities.” Please note that you cannot schedule your test with a Pearson VUE Test Center until this paperwork is received and approved.
- For information on mailing payments and documentation, refer to the “Quick Reference” section on the front inside cover of this booklet.
- For information on dates and deadlines, please refer to the PCAT website.
- Please note that you can only register and schedule for one test date per testing window. If you would like to test more than once during the current testing cycle (2013–2014), you need to register and schedule for different testing windows.
- Identify which recipients you want your PCAT scores sent to before registering for the PCAT.
- Choose a testing window that ensures that your transcripts will be received before the pharmacy program’s registration deadline.
- Changes to your personal information on your PCAT account can only be made before the late registration deadline for your testing window.
- Information on fees can be found in “PCAT Fees and Special Services.”
- Once registration is completed, you will not be able to reschedule to a different testing window.
• If you decide to not show up for a PCAT exam that you have registered for and scheduled, you need to cancel your seat at the Pearson VUE Test Center (www.pearsonvue.com/pcat) AND cancel your registration on the PCAT site (http://tpc-etesting.com/pcat/) by the cancellation deadline in order to receive a partial refund. If you were approved for a special accommodation, you will need to call Pearson VUE Accommodations at 1-800-466-0450 to cancel your seat before canceling your registration. Please note that your absence will not be reported to any schools.

How to Register

• Register online at www.PCATweb.info using the "Log In" button.
• Payment must be made with a valid credit card drawn from a U.S. bank.
• Enter your name (first and last) and address EXACTLY as it appears on the two forms of ID you will be presenting at the Pearson VUE Test Center when you take the PCAT. It is important that you do not use a nickname or other name that does not EXACTLY match the identification you present. If your identification and registration names do not match EXACTLY, you will be denied entrance to the Pearson VUE Test Center and no refund will be given. If you have any questions, please contact us at 1-800-622-3231.
• Your billing address must match letter-for-letter in order to be processed.

Sixth Registration or More

After sitting for the PCAT five times, restrictions may be placed on any subsequent registration, and you may be required to submit additional documentation to support your registration request.

• If documentation is required, you will NOT be allowed to register for the PCAT until sufficient documentation is received and you are notified of approval to test.
• Documentation must include your name and PCAT Candidate ID, an explanation of the special circumstances that require you to take the PCAT again, and one of the following:
  • A copy of a completed and submitted application to a pharmacy school or to PharmCAS for the upcoming academic year and a transaction confirmation from the institution
  OR
  • A letter on official school stationery from a pharmacy school, administrator, or faculty member recommending that you take the PCAT as well as verifying that you are applying to a pharmacy school for the upcoming academic year.
Pearson will review and respond to your written request and documentation within 10 (ten) business days of receipt. Please note that heavy volume may delay the ability to reply within that timeframe, so we recommend that a candidate submit documentation well in advance of an examination. Pearson has the right to deny you the ability to test based solely on your previous test administrations. If you are denied, you can appeal by contacting PCAT Customer Relations (Scoring.Services@Pearson.com). Please use “PCAT Denied” as the subject line and include your PCAT CID and Name in the correspondence. Note that the retest policy will be enforced even if a violation is not immediately identified and test scores have been reported. If you take the PCAT test more often than allowed, your scores from each unauthorized test administration will be withheld or canceled and your entire test fee will be forfeited. You may also be prohibited from future PCAT testing and may be subject to other remedial actions. This policy has been established to ensure the validity and security of the PCAT exam. PCAT Customer Service representatives and test administrators are not authorized to waive or modify the retest policy for any reason.

**Registration Confirmation**

- Immediately after your online registration is received and your credit card payment is processed, you should receive an email notice with information about accessing your Registration Confirmation and how to schedule your appointment to take the PCAT at a Pearson VUE Test Center.

- The Registration Confirmation verifies that you have successfully registered to take the PCAT. Until you have successfully scheduled your testing date, time, and location with Pearson VUE, your two-step registration process is not complete.

- **If your first and/or last names do not match your IDs exactly, you will not be admitted to the test, no refunds will be issued, and your registration will not be moved to another test date or testing window. There are no exceptions to this policy.**

- If there is an error in your name on the Registration Confirmation, you must contact PCAT Customer Relations no later than the late registration deadline for your testing window. Make sure to verify that your name (first and last) matches exactly as it appears on the two forms of ID you will be presenting on test day (no nicknames). Please note that your score recipients cannot be changed.

- The date, time, and exact testing location of the Pearson VUE Test Center will be confirmed via email once you have successfully scheduled your exam with Pearson VUE.
Scheduling With a Pearson VUE Test Center

- Once you have received your Registration Confirmation email, it is strongly suggested that within 24 hours you schedule your preferred testing date, time, and location to take the PCAT at a Pearson VUE Test Center. You may not get your preferred testing date, time, or location if you delay or fail to schedule with Pearson VUE. Please note that you will be unable to schedule an appointment with Pearson VUE until you have received your registration confirmation.

- To schedule your preferred testing date, time, and location, go to http://www.pearsonvue.com/pcat and click “Schedule a Test.”

- Be sure to have your PCAT CID available as you will need it to schedule.

- If this is your first time taking the PCAT computer-based test (CBT), you will need to click the “Create a new web account” link in order to verify your personal information, create a user name and password, and enter security question responses within the Pearson VUE scheduling site. You will receive a web account confirmation email once you finish this process.

- If you have previously taken the CBT version, you will need to enter your username and password used to schedule your preferred testing date, time, and location within the Pearson VUE site. Please note this may be a separate login from the one you used to register and pay for your exam.

- Once you have signed in, you must first confirm that your personal information is displayed correctly. (This information is not editable through Pearson VUE. Your email address can be corrected when logged in to your PCAT account. Any other corrections should be requested through Pearson PCAT Customer Relations at Scoring.Services@Pearson.com.)

- You will then schedule your preferred testing date, time, and location by clicking on “Schedule Your Exam Now.” Proceed through the on-screen instructions to select your testing date, time, and location. Please take sufficient time to carefully read the check-in policy and the cancellation policy before finalizing your selections.

- If you are having difficulty scheduling your exam, please immediately contact the Pearson VUE call center at 1-866-508-8836.

- If you are requesting any special accommodation, you must be pre-approved by PCAT Customer Relations prior to scheduling with a Pearson VUE Test Center. Once approved, you will need to call Pearson VUE Accommodations at 1-800-466-0450 in order to schedule your testing date, time, and location. You must inform the VUE Accommodations Coordinator that you are requesting a special accommodation when you call to schedule your exam.

- We strongly suggest that you review the Pearson VUE Testing Tutorial and Practice Exam located at www.pearsonvue.com/athena prior to testing at a Pearson VUE Test Center.
Scheduling Confirmation

- Once you have successfully scheduled and finalized your preferred testing date, time, and location with Pearson VUE, you will receive a PCAT Scheduling Confirmation email.

- This email will contain your confirmed date, time, exact testing location, directions to the Pearson VUE Test Center, and the testing rules.

- It is recommended that you print and bring this confirmation with you to the Test Center on your test day.
PCAT Fees and Special Services

- All PCAT fee payments are processed immediately upon receipt.
- Processing of fee payments does not ensure that you will be able to receive your preferred testing date, time, or location or be admitted to the test.
- If your registration does not meet the requirements in the most recent version of the CIB on the PCAT website, your registration with Pearson and your scheduling with Pearson VUE may be canceled.
- All PCAT fees are subject to change without notice.

Registration Fees:

Registration Fee: $199.00
- Allows you to register online at the PCAT website and schedule with Pearson VUE
- Allows you to take the test as long as all requirements and deadlines are met
- Includes an unofficial preliminary Score Report given at your Pearson VUE Test Center
- Includes online access to your printable Official Score Report for one year from your test date
- Includes Official Transcripts sent to three recipients that you specify at registration
  - If you do not designate all three recipients at the time you register or you wish to add recipients after you submit your registration, you must pay the Additional Transcript Fee for each transcript requested.
  - If you are designating a PharmCAS school, choose code 0104. Please confirm with your selected school recipients that they are PharmCAS members.
  - Your score recipients cannot be changed or deleted once your registration is submitted.

Late Registration Fee: $49.00 (non-refundable)
- Allows all the same as the Registration Fee, as long as all requirements and deadlines are met
Online Practice Tests and Study Guide

- Online Practice Test Fee: one for $45.00, two for $65.00, or three for $85.00 (non-refundable). Includes access to practice tests for the five PCAT multiple-choice subtests and provides a printable diagnostic score report for each subtest and for the composite score.

- Online Writing Practice Test Fee: one for $25.00, two for $40.00, three for $55.00, or four for $70.00 (non-refundable). Includes access to practice tests for the PCAT Writing subtest and allows you to compose an essay, get it scored through an electronic scoring system, and print out a score report.

- PCAT Study Guide Fee: $25.00 (non-refundable). Includes a 150-page downloadable document with complete information about the structure and contents of the PCAT, scoring information and sample essays for the Writing subtest, and examples of test items for each content objective assessed for the multiple-choice subtests.

See “Practice Test” on www.PCATweb.info for more information.

Requesting Additional Official Transcripts

Additional Official Transcript Fee: $20.00 each

- Additional Official Transcripts may be requested by logging in to your PCAT account at www.PCATweb.info and clicking on the “Transcripts” link in the top horizontal menu. You must pay the Additional Transcript Fee for each Official Transcript recipient request made after you submit your registration. If you choose not to designate three score recipients when you register or if you wish to add additional score recipients, you still must pay the Additional Transcript Fee for each additional request.

- Payment must be made with a credit card drawn from a U.S. bank. Pearson will send additional Official Transcripts (via U.S. Postal Service) within two weeks of the receipt of your request.

- If a request for additional Official Transcripts is received near a PCAT test date, the request may not be processed until 2 weeks after scores are sent out. Allow 2 to 3 weeks from your mailing date for the school to receive your Official Transcript and get it to the proper department. Check with the school to ensure that the Official Transcript was received.
Verifying Your Scores

If you would like for Pearson to verify your scores or rescore your test, you will be charged the following:

- **Verification Fee (for the five multiple-choice subtests):** $40.00
- **Rescore Fee (for the Writing subtest):** $50.00 (non-refundable)

**Before you request a verification or rescore, please note the following:**

- Scoring methods used by Pearson are highly reliable and accurate.
- Rarely does rescoring the multiple-choice subtests or the Writing subtest result in a score change.
- You may request and pay a Verification Fee to have your multiple-choice subtest scores verified by rescoring, or your Writing subtest rescored.
- The Verification Fee does **not** entitle you to a copy of the test items or your essay.
- If a score changes as a result of rescoring your multiple-choice subtests, your corrected Official Score Report will be available online, corrected Official Transcripts will be sent to any institutions you had requested, and you will be reimbursed for the Verification Fee payment.
- Please allow 10 business days for rescoring of multiple-choice subtests.
- The procedure for rescoring and reporting the Writing subtest takes longer than that for rescoring the PCAT multiple-choice items.
- If rescoring your Writing subtest results in a score that is either higher or lower than your original score, you will not be reimbursed due to the processing fees incurred by Pearson. However, a corrected Official Score Report will be available online, and corrected Official Transcripts will be sent to any institutions that you had requested.
- To have your multiple-choice scores verified by rescoring and/or your Writing subtest rescored, write to Pearson and include the following:
  - The name of the test—PCAT
  - The date you took the PCAT
  - Your complete name, mailing address, email address, and your PCAT CID.
  - A money order displaying your name made payable to Pearson for $40.00 to only request rescoring of the multiple-choice subtests, $50.00 to only request rescoring of the Writing subtest, or $90.00 to request both a multiple-choice subtest rescoring and a Writing subtest rescore.

Mail your request along with the fee payment to the appropriate address listed in the “Quick Reference” section on the front inside cover of this booklet.

All requests and fees must be received no later than 60 days of your test date.
Rescheduling Your Exam With Pearson VUE

- You must log in at the Pearson VUE website and then click on the “Reschedule a Test” button in order to reschedule your test date.

- In order to reschedule your exam within the same testing window, you will need to follow the procedures described at the Pearson VUE website: www.pearsonvue.com/pcat.

- You will receive a “Registration Rescheduled” email to confirm this change.

- You cannot reschedule an exam to a different testing window than you originally registered for.

Canceling Your Registration

- In order to cancel your registration online you will need the same credit card you used at registration.

- To receive a partial refund of your Registration Fee, you will need to complete the following two steps prior to the cancellation deadline for the appropriate testing window:
  1) Cancel your appointment at Pearson VUE (www.pearsonvue.com/pcat)
  2) Cancel your registration on the PCAT site (http://tpc-etesting.com/pcat/)

- If you cancel your registration by the cancellation deadline, you will receive a refund equivalent to half of the original Registration Fee. The remainder of your Registration Fee, and of any additional fees paid at the time of registration, will be retained to cover necessary expenses for processing your registration and holding space at the Test Center. Refunds will be in U.S. dollars. Cash refunds are not available. Refunds will not be given if you do not follow the cancellation procedures.

- If you lose your credit card or it is replaced after you register, you must email PCAT Customer Relations to request a manual cancellation and refund. The email must include your PCAT Candidate ID number, your name (as it appears on your PCAT account), and the testing window you wish to cancel. Please allow 6–8 weeks for processing.
Accommodations for Candidates With Disabilities

Pearson provides testing accommodations for candidates with disabilities, at no additional charge, in accordance with the Americans With Disabilities Act (ADA). If you are a candidate who has a physical impairment or limitation described as a disability under ADA, you may request special testing arrangements.

You will indicate your need for a special accommodation at the time of registration, but your documentation and HIPAA Consent Form must be submitted by email (scanned and attached), fax, or mail. It may take up to 60 days to process your accommodation request, so we strongly suggest that you register and submit all required documentation before the “Register and Schedule By” deadline prior to your desired testing window. Your documentation must include a signed HIPAA Consent Form (see "Documentation Instructions and HIPAA Form" under "Resources" at www.PCATweb.info) and a current letter from an appropriate professional authority describing the nature of your functional limitation that applies to taking the PCAT test and the specific accommodations you are requesting for testing. Your request will be reviewed by Pearson, and you will be notified whether your request for special accommodations has been approved or denied. If your request is denied, you may appeal the decision by following the procedure described below. The Pearson VUE Test Center will be notified of the accommodations that you require and will make every attempt to provide them appropriately. Complete documentation must be received no later than the “Late Registration and Schedule By” deadline for your preferred testing window in order to be considered.

Please refer to the PCAT website for complete information concerning how to request special accommodations. If you have any questions after referring to the information on the PCAT website, please email or call PCAT Customer Relations.

Additional Documentation

Additional documentation may be required if you do not provide sufficient documentation or request changes to any accommodations initially requested. In order to process a request for an accommodation, the additional supporting documentation must be
received by Pearson no later than the “Late Registration and Schedule By” deadline for your preferred testing window.

**Appeal of Decisions**

If your requested accommodations are denied or modified and you wish to appeal this determination, you may write Pearson’s ADA Coordinator (PCAT Customer Relations, 19500 Bulverde Road, San Antonio, Texas 78259) to request an appeal of Pearson’s decision within 7 business days of the receipt of the decision. Within 12 business days of Pearson’s receipt of your notice of appeal, Pearson’s ADA Coordinator, general counsel, and any experts and consultants that Pearson may deem appropriate and necessary will review the appeal, and you will be notified of the decision.
At the Pearson VUE Test Center

Test Day Schedule

• You will need to arrive at your scheduled Test Center 30 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary sign-in procedures.

• If you arrive more than 15 minutes late for an exam you will be denied admission, and you will also forfeit your PCAT Registration Fee and any other fees paid for optional services.

What You Need to Bring With You on the Day of the Test

You will not be admitted to the test without the following:

• Two forms of valid, unexpired ID, one of which must be government-issued and contain both your photograph and your signature.

• NOTE: Your first name and last name must match exactly to your registration or you will be denied entrance to the exam. If you are denied entrance to the exam, no refunds will be issued and your registration will not be moved to another test date or testing window. There are no exceptions to this policy.

Acceptable forms of primary valid, government-issued, unexpired IDs with photograph and signature include:

• Driver’s license

• Government-issued identification card or passport

Acceptable forms of secondary valid, unexpired IDs include:

• Credit card (with or without a photograph)

• Library card

• Student ID

• Utility bill (with your name [first and last] and address appearing exactly the same as on your primary form of ID)
It is strongly recommended that you bring several forms of ID with you in case there are any questions.

Admittance to take the exam does not guarantee the acceptability of your IDs or that your exam will be processed.

All reported cases of questionable identification are subject to review and approval by Pearson in its sole discretion.

Any candidate providing false identification or misrepresenting his or her identity at any time will be dismissed from the testing room and have his or her scores canceled. Pearson may consider further legal action in such cases.

You will be denied access to the Test Center if you do not:

• Have appropriate, valid, unexpired IDs

• Arrive on time for the start of the test—candidates arriving more than 15 minutes late will not be admitted to the testing room, and no refund will be given. No exceptions will be made to this policy

• Sign the Pearson VUE Candidate Rules Agreement

• Allow your digital photo, fingerprint, or palm vein pattern (where available) to be taken.

Visitors are not allowed at any time in the testing room.

Prohibited Items Policy

Prohibited items include, but are not limited to:

Food, beverages, books, papers, highlighters, rulers, notes, earplugs, calculators (including watch calculators), cell phones, recording devices, cameras, head-phones, watches, or any other electronic devices or reference materials. You may not wear or take a hat with a bill or brim into the testing room unless it is worn for a religious or medical reason that has been approved by Pearson. To receive approval, submit a request with the appropriate documentation explaining the need for this accommodation to PCAT Customer Relations.

Do not bring prohibited items to the test.

You will not have access to any purses, cell phones, or backpacks during the exam. These items must be stored in a designated secure area provided at the Pearson VUE Test Center. Please note that electronic devices must be turned off while in the secure area. If your cell phone rings or makes any noise while in the secure area, your test will be invalidated and your fees will not be refunded. If, at the rest break, you must access a personal item, such as an item needed to take to a restroom, this is allowed. However, if you access anything else from the secure area (cell phone, backpack, study notes, etc.),
your test will be invalidated. If you access, check, or turn on your cell phone during your rest break, your test will be invalidated.

If you are found to have violated the above policy on prohibited items in any way, your PCAT scores will be canceled and no refund will be issued.

Neither Pearson, its affiliated companies, agents, contractors, nor the Pearson VUE Test Centers assume responsibility for the theft, loss, or damage to any prohibited electronic device or other personal property brought into the testing center or left in your car.

Test Center Rules and Sign-In Procedures

• You will be given a “Pearson VUE Candidate Rules Agreement” to review and sign electronically.

• Be prepared to show two (2) forms of valid, unexpired ID—one with your photograph and signature (e.g., driver’s license or passport). Photo ID credit cards will not be accepted as photo ID but may be used as a secondary ID.

• Your digital photo, signature, and fingerprint or palm vein scan (where available) will be taken before you begin your exam.

• You will be provided with an erasable noteboard and marker that can be used during your exam.

During the Test

Pearson reserves the right to take any action necessary for a candidate’s failure to comply with the test administration regulations or with a proctor’s directions, including (but not limited to) canceling his/her PCAT scores and/or barring him/her from future testing.

• The proctor will show you to a workstation where a computer, monitor, and mouse will be ready for you to begin your exam. Your proctor will ensure that the exam is ready and waiting for you to begin and can answer any other questions you may have. Follow all the rules and instructions explained by the Pearson VUE Test Center staff.

• Earplugs or headphones may be offered to you by a proctor if you wish to use either during the exam.

• During your exam, a proctor sits in a viewing room where he/she has a direct line sight of all the testing stations. Testing sessions are audio- and video-recorded, and the proctor can view each station independently on his/her monitor as well.

• You need to read and electronically sign the Acknowledgment page before starting your exam.
• If you do not click the “Yes” button to symbolize your signature and to accept the terms of the Acknowledgment, you will not be allowed to test and your fees will not be refunded. There will be no exceptions to this policy.

• At the time for the scheduled rest break, a break screen will appear. To take the break, raise your hand, and a proctor will place the exam into the break mode and escort you out of the testing room. Please note a 15-minute break is timed on the computer. If you are not back to your testing station before the break is over, the next section will automatically begin. If you take a break in addition to the one that is scheduled, you will not be able to make up any lost testing time.

• Any candidate who leaves the testing room before or after the scheduled break must first receive permission from a proctor and will be escorted while outside the testing room.

• You may not leave the building during breaks.

• You may not ask questions about the exam after it begins.

• Report any suspicious behavior or violation of rules to your proctor by raising your hand during the exam or informing the proctor at the rest break or after the testing session.

• Any candidate who gives or receives assistance during the test will be required to turn in all test materials immediately and to leave the testing room. In such a case, the candidate’s test will not be scored, no fee payments will be refunded to the candidate, and legal action may be taken.

• If your scores are canceled because of your failure to comply with Pearson’s testing policies, your scores will not be reported and your fees will not be refunded. Please note this test will count as one of the five tests that each candidate is allowed to take.

• You will receive a printed unofficial preliminary personal Score Report before leaving the Pearson VUE Test Center that will show your scaled scores and percentile ranks on each multiple-choice subtest and for the Composite score. This is not equivalent to a personal Official Score Report or an Official Transcript. The scores displayed on this report are still pending verification by Pearson and therefore the preliminary personal Score Report is not official and cannot be presented to schools as a substitute for an Official Transcript.

**No Score Option**

At the end of the test, you will be given the “No Score Option.” If you do not want your test scored, then you will need to click the button stating “No. I do NOT want my test scored and do NOT want my scores reported to anyone.”

Choosing the “No Score Option” means that scores will not be reported to you or to any of your selected schools. **This request is irrevocable**, fees will not be refunded, and any later requests to score your test and report your scores will not be considered.
# Test Center Closings and Delayed Starting Times

Adverse conditions (such as extreme weather or a power failure) or other circumstances may make it necessary to cancel the administration of a test or to delay the beginning of testing for some time period.

- Do not call the Pearson VUE Test Center to determine whether testing has been canceled or delayed. If a Test Center has a delay or cancellation, Pearson VUE will contact candidates directly via phone or email to notify them of the cancellation and reschedule their appointment.

- If you cannot appear for a test date due to hazardous weather or another calamity, you must email PCAT Customer Relations **no later than 3 days after the test date and provide an explanation and documentation for your failure to appear on the testing date.**

- If your testing has been canceled by Pearson or VUE, Pearson will not be held responsible for any expenses incurred beyond the cost of the exam, including but not limited to travel expenses and lost wages on the day of the exam.

# Test Administration Concerns

After the exam, you will receive an email from the Pearson VUE Test Center that administered your exam. Please take the time to answer a few short questions concerning your testing experience.

- Please email PCAT Customer Relations **no later than 14 days following your test date** with any concerns or questions about the manner in which the Pearson VUE Test Center or its proctors administered the exam.

- Your response should include a thorough description of any incident including the date, type of incident, names of individuals involved, VUE incident report number (if applicable), and contact information so Pearson can follow up with you if needed.

- Please allow 3 to 4 weeks from the receipt of your email for any response.
After the Test Administration

How Your Test Is Scored

- The multiple-choice subtests are scored electronically.
- The Writing subtest is scored by trained scorers.
- Pearson uses computerized and manual quality-control procedures to ensure the accuracy of all test scores.
- The Official Score Report is the only official information available to you containing your PCAT results. The unofficial preliminary Score Report you received at the Pearson VUE Test Center at the time of testing is not considered official.
- Lists of test items, responses, or a copy of your Writing essay are not available for review.

Score Reporting

- Within 5 weeks following the end of the testing window, your Official Score Report will be available online for one year from the date of your test administration and Official Transcripts will be sent by the U.S. Postal Service to the institutions you designated to receive your scores.
- Your PCAT scores will be reported on your Official Transcript unless you selected the “No Score Option” at the time of your test administration.
- Pharmacy schools will only accept Official Transcripts.
- Under no circumstances will scores be reported over the phone or faxed.

Interpreting Your Official Score Report

- Scores on the Official Score Report are reported as scaled scores and percentile ranks for each of the five multiple-choice subtests and as a Composite score for the combined multiple-choice subtests. Beginning with the July 2012 PCAT administration, all percentile ranks are based on 2011 norms.
- Writing subtest scores are reported as the candidate’s earned score, along with an average score for all candidates taking the exam during that testing window.
• For an example of a personal Official Score Report see “Sample Official Score Report” under "Scoring and Reporting” on www.PCATweb.info.

• There is no passing or failing score set by Pearson for the PCAT. Individual Pharmacy Colleges establish their own score criteria. If you are interested in the score criteria for any particular Pharmacy College, please consult with that College. Generally, Pharmacy Colleges consider test results in combination with other information, such as high school and undergraduate records, references, and personal interviews.

Replacement Official Transcripts

If your specified Pharmacy College has not received your Official Transcript seven weeks after the last test date in the testing window, you are eligible to receive a replacement Official Transcript, provided the proper recipient code and school were specified. You must email your request to PCAT Customer Relations no later than 10 weeks after the last testing date in the testing window. Requests received after 10 weeks must be accompanied with the appropriate fees (see “PCAT Fees and Special Services”).

Cancellation of Scores by Pearson

• Pearson reserves the right to cancel any PCAT test scores if an irregularity occurs that results in a faulty test administration (e.g., a disruption, cheating, or compromising of the time limits established for the test or for sections of the test).

• Pearson adheres to a standard of test administration and test security standards that require the review of all PCAT scores and administrative conditions.

• Pearson reserves the right to cancel or decline to score any test believed to be obtained in a questionable manner, which includes testing/administrative irregularities, questionable score gains, questionable item responses, unusual answer patterns, misconduct, non-compliance with policies, plagiarism, or any other reason that would invalidate the score.

• Cancellation of a score as a result of violation of these policies in no way suggests that cheating or any other inappropriate action has occurred.

• Score invalidation is a technicality and is sometimes necessary to maintain the integrity of the test and to ensure that test scores are as accurate and as reflective of each candidate’s ability as possible.

• All score cancellations and invalidations are held in confidence, with the reason for the cancellation disclosed only to the candidate, except in certain group cases.
• When scores are canceled after the results have already been reported, all Official Transcript recipients are notified that the scores have been canceled. Usually the reason for cancellation is not disclosed, except in certain cases involving groups of candidates.

• At Pearson’s discretion, the Registration Fee may be refunded after testing if the candidate is found not to have been responsible for the irregularity that caused the score cancellation.

• A candidate whose scores are canceled may register to take the PCAT again during another future testing window and pay all applicable fees. Exception: Pearson reserves the right to withhold this option, and any request to take the test again will be evaluated by Pearson with consideration for the reason that the score was canceled.

Cancellation of Scores Due to Testing Irregularities

Testing irregularities are problems that occur during a test administration. These irregularities include, but are not limited to, possible compromises to the test, inappropriate seating or timing, disruptions to a test administration (such as a power loss or a natural disaster), misconduct, candidates’ misrepresenting identity, receiving or providing assistance of any kind during the test, failing to comply with test administration regulations or with directions given by the proctor, having prohibited materials in the testing room, creating a disturbance (such as talking during testing, letting a cell phone ring during testing, or any other action deemed disruptive by the Test Center staff), and violating any other Pearson test administration policy, as described in this Candidate Information Booklet or on the PCAT website.

If a testing irregularity occurs, Pearson will examine the situation and determine what corrective action is warranted, including not scoring exams or canceling scores.

Cancellation of Scores Due to Questionable Item Responses or Unusual Answer Patterns

If the results of a test show unusual similarities in test item responses by candidates who took the PCAT at the same Test Center, or if a candidate’s responses to test items show that an unusually large proportion of responses are all the same answer option (for example, an unreasonable preponderance of “A” choices), the candidate’s scores may be canceled. Pearson will examine each situation and, in its sole discretion, will determine what corrective action is warranted. If Pearson determines to cancel test scores for reasons of questionable item responses or unusual answer patterns, the candidate will be notified on the Official Score Report. The candidate has the option of contacting PCAT Customer Relations within 60 days of the test date to submit an appeal. Within 30 days of the time the appeal is received, Pearson will review any information submitted by the candidate, will consider whether to release the candidate’s PCAT scores, and will notify the candidate regarding the outcome of the appeal.
Cancellation of Scores Due to Questionable Score Gain

If a candidate’s scores seem questionable when compared to PCAT scores obtained by the candidate during the previous 13-month period, the latest scores may be canceled. If scores are canceled for this reason, no scores will be reported to the candidate or to any score recipient schools.

Pearson follows a strict policy in determining when a score gain is questionable and thus invalid. The following explanation of this policy refers to scaled-score points, which are reported on the Official Score Report and the Official Transcript.

If the Composite scaled score and percentile rank earned on the test date in question are 50 or more points greater than the most recent Composite scores and percentile ranks earned within the previous 13 months, an invalidation automatically occurs (including the Writing scores) due to the large score gain.

The candidate is notified that his or her scores have been invalidated and that the scores will not be reported.

If the candidate feels that the score gain of 50 or more Composite scaled score and percentile rank points was achieved through legitimate effort, the candidate must contact PCAT Customer Relations within 60 days of the last PCAT test date to submit an appeal (via mail or fax) and documentation as evidence to support the legitimacy of the score gain (a receipt for a PCAT prep course or study materials, a letter from a tutor, etc.). The documentation will be reviewed, and the candidate will be notified regarding the outcome of the appeal within 30 days of the time the appeal was received by Pearson. If the appeal is accepted, Pearson will release the original test scores. If the appeal is denied, the candidate may be allowed to retake the PCAT after paying the appropriate fees.

Cancellation of Scores Deemed Invalid for Any Other Reason

Pearson may cancel scores if, in its sole discretion, other substantial evidence suggests that the scores are invalid. Evidence suggesting that scores must be invalidated include, but are not limited to, inconsistent performance on different parts of the test, plagiarism (i.e., quoting, paraphrasing, or using language that appears in published or unpublished sources without attribution), essay text similar to text found in essays written by other PCAT candidates, and item responses or essays that are in any way not produced exclusively by the candidate. Before canceling a score for any of the reasons listed in this paragraph, Pearson will notify the candidate and provide an opportunity for the candidate to submit an explanation. The candidate will then have 60 days from the date of notification to respond. Pearson will review any information submitted by the candidate in response to the notification of score cancellation and will notify the candidate regarding the outcome of the appeal within 30 days of the date the appeal is received.
# 2013–2014 Important PCAT® Dates

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<tr>
<th>Testing Windows</th>
<th>* REGISTER AND SCHEDULE BY:</th>
<th>** LATE REGISTRATION AND SCHEDULE BY:</th>
<th>*** CANCEL BY:</th>
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<tr>
<td>Registration opens 3/1/2013</td>
<td>After this date, late fees apply</td>
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<td>October/November 2013</td>
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<td>Registration opens 9/7/2013</td>
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Register and schedule by 11:59 PM CT****

* Register with PCAT and schedule with Pearson VUE, as seating is on a first-come, first-served basis.

** Last day for registering with PCAT and scheduling with Pearson VUE (late fees apply). We strongly suggest candidates register and schedule by the “Register and Schedule By” date to receive their preferred testing date, time, and location.

*** In order to receive a partial refund, cancel your seat at Pearson VUE and cancel your registration on the PCAT site.

**** Phone support available until 8:00 PM CT

Keep this booklet for reference. This booklet provides information about applying to take the PCAT, preparing for the test, and receiving PCAT scores. A printable version of this Candidate Information Booklet can also be found at the PCAT website, along with the most up-to-date and complete information about the PCAT.