

Teaching Assistant Appointment and Assignment Timeline

Month/Date	Activity
February	Begin sending appointment letters to qualified applicants; with April 15 deadline for students to respond to GA offer
April 16th	TA Assignment Committee meets to assign Summer TA's & returning TA's for Fall
Spring Reading Day	TA Assignment Committee meets to assign remaining appointed TA's for Fall
Spring Faculty End Date	TA Evaluation due on or before faculty end date
July 10th	TA Assignment Committee meets to assign new TA's (since May) for Fall
October 1st	Begin sending appointment letters to qualified new applicants for Spring semester
Fall Reading Day	TA Assignment Committee meets to assign TA's for Spring
Fall Faculty End Date	TA Evaluation due on or before faculty end date