

College of Science & Engineering Teaching Assistantship Requirements

1. Have a Bachelor's degree
2. Accepted into a graduate program at TAMU-CC
3. Enrolled in a minimum of nine (9) graduate credit hours at TAMU-CC
4. Be in good academic standing at the time of hiring, and maintain good academic standing during the appointment period*
5. Completion of university-required online training modules⁺⁺
6. Mandatory attendance to one-day training on August 24th at 8:00am in CS 101
7. First-time TAs must enroll in SMTE-5004 "Teaching Assistant Seminar"^{**}
 - a. This is an online course with 3 in-person meetings. The first will be on the August 25th from 10:00am – 12:00pm in EN 201. The next two will be October 6 and November 3 from 1:00pm – 1:50pm in TBD[^]. Notice of any change to dates, time or location will be sent to your Islander email.
 - b. Failure to attend the 2nd and 3rd or succeeding SMTE 5004 sessions will result to non-renewal or non-consideration for TA appointments in future semesters.

By submitting this application, I understand and agree to the following:

- That the information you entered is true to the best of your knowledge.
- To abide by all the requirements listed on the second screen of this application.
 - Click here for a copy of [TA Requirement & Application Policies](#)
- You must reapply for a TA appointment each academic year.
- You must adhere to all qualifications and criteria for the TAMU-CC program in which you are enrolled. Your Teaching Assistantship is contingent upon evident "satisfactory progress" toward your graduate degree.
- Your work performance will be reviewed every semester by your direct supervisor using the TA Evaluation form. TA appointments may be terminated going into the new semester, as a result of unsatisfactory work performance
- As part of compliance with I-9 regulations, a representative of the university is required to view original employee eligibility documentation. A list of acceptable employment eligibility documentation can be viewed through this link <http://hr.tamucc.edu/i-9compliance.html> under "List of Supporting Documents" section. Please bring your chosen documentation with you on your first day.
- Offers to foreign nationals are contingent upon obtaining and maintaining valid work authorization from the United States Citizenship and Immigration Services
- This is a security sensitive position. Continued employment is contingent upon an acceptable background investigation
- Your employment is subject to the Regulations of The Texas A&M University System

In addition, by submitting this application:

- You authorize TAMU-CC to perform a background investigation.
- You authorize TAMU-CC to release information on your assistantship to newspapers, newsletters, and previous institutions you attended.

If you fail to meet or maintain any of the above requirements, your assistantship can be terminated.

* Good Academic Standing is a GPA of 3.00 or higher

⁺⁺ A list of these trainings will be made available when you complete the new employee packet. They are to be completed in TrainTraQ.

^{**} This course is for zero credit hours. You will not be charged a tuition fee for it.

[^] Room assignments for Fall 2017 semester have not been finalized. The room will be listed in SAIL when the schedule becomes available for viewing on March 20, 2017.