Texas A&M University-Corpus Christi

Academic Advising

Syllabus

Promoting Student Success

TAMU-CC Academic Advising Mission Statement
“In collaboration with other University entities, the purpose of academic advising at Texas A&M University-Corpus Christi is to assist students in developing meaningful educational plans and career goals in a process that promotes students in becoming engaged self-directed learners, and effective decision makers.”

Goals for Academic Advising
1. Establish a positive ongoing relationship with shared responsibility.
2. Provide accurate and timely information and interpret university, core curriculum, and major requirements.
3. Assist students in considering and developing an educational plan consistent with their goals.
4. Evaluate and monitor student academic progress towards program completion.
5. Promote student growth and development and success grounded in teaching and learning.
6. Work in partnership with campus community to promote a culture of student success.
7. Empower students to be accountable for their decisions.
8. Assess student learning as a result of academic advising.

Expected Student Learning Outcomes for the Academic Advising Experience
Through the advising experience at TAMU-CC, the student will:
• Demonstrate the ability to make effective decisions concerning your degree and career goals.
• Develop an educational plan for successfully achieving your goals and select courses each semester.
• Demonstrate an understanding of the value of the TAMU-CC degree.
• Utilize the resources and services on campus to assist you in achieving your academic, personal, and career goals.
• Graduate in a timely manner based on your educational plans.

Text/Materials
- University Catalog (online)
- University Email Account
- Core Advising Sheet, Degree Requirements Sheet
- Degree Planner (online)
- Day Planner

Academic Advising Description/Definition
Academic advising is an educational process that facilitates students’ understanding of the meaning and purpose of higher education (NACADA, 2004).

At TAMU-CC academic advising provides students with the opportunity to build the interpersonal relationships with their advisor for the purpose of gaining assistance in planning their educational career, in learning the skills needed for academic success, and in learning how to access the resources and services that are available to them on the TAMU-CC campus. Furthermore, regular meetings with the academic advising staff will ensure that student graduates in a timely fashion.

Academic advising is a collaborative educational process whereby students and their advisors are partners in meeting and ensuring academic, personal, and career goals. This partnership requires proactive participation and involvement by both parties. This partnership is a process that is built over the student’s entire educational career at TAMU-CC. The student and advisor have responsibilities for ensuring that this partnership is successful.

tamucc.edu/academics/advising.php
Student Responsibilities

- Become knowledgeable about programs, policies and procedures
- Clarify personal values and goals
- Prepare a list of questions before each advising visit
- Accept responsibility for academic decisions and performance
- Keep a degree plan
- Follow through on actions from your academic advisor
- Be informed of deadlines and dates for registration, course requirements, finals, and graduation.

Advisor Responsibilities

- Communicate the curriculum, requirements, policies and procedures
- Guide students to define and develop realistic educational goals
- Listen carefully to questions and concerns
- Communicate the importance of diligence in academic efforts
- Assist students with planning academic paths
- Refer students to appropriate resources
- Maintain confidentiality pursuant to FERPA
- Collaborate to ensure academic success

Academic Advisor Contact Information

College of Business | 361-825-2655 | O’Connor Building Rooms 122-124
College of Education | 361-825-2662 | Faculty Center Room 201
College of Liberal Arts | 361-825-3466 | Driftwood Building Room 203
College of Nursing & Health Sciences | 361-825-2648 | Island Hall Rooms 318-322
College of Science & Engineering | 361-825-3928 | Center for Instruction Rms 361-365
Students Without A Major/Undecided | 361-825-5931 | Faculty Center Rooms 137-147
First Year Learning Communities | 361-825-2585 | Faculty Center Room 108

For a complete list of all advisors, go to: http://aatc.tamucc.edu/advisors.html

Student Services

Academic Affairs | Disability Services | On-Campus Banking - Wells Fargo
Academic Advising | EDGE | On-Campus Housing - Camden
Academic Calendar | ELITE-Graduate Program | Miramar
Academic Testing | Financial Assistance | Parking Appeals
Alcohol & Drug Treatment Services | First Year Program/Core Curriculum | Parking Permits
Aloha Days - Freshman Camp | Foreign Language Labs | Personal Counseling
Athletics | Graduate Catalog | Personal Skills Center
Barnes & Noble Bookstore | Greek Life | Printing Services - Campus Copies
Bell Library | Higher One Card | Recreational Sports
Breakers Game Room | Honors Program | Registrar Office
Business Office | Housing | ROTC
Campus Activities Board (CAB) | Hurricane Evacuation Plan | S.A.I.L.
Campus Crime Report | IADAPT | SandDollar $ Card
Career Services | I-CARE | Scholarships
CASA | International Programs | STEP Program
Chancellor Student Advisory Board | Islander Cultural Alliance (ICA) | Student Government Association (SGA)
Class Schedules | Islander Email Account | Student Handbook
Code of Conduct | Judicial Affairs | Student Newspaper - Island Waves
Commencement/Graduation | Library Appeals | Student Organizations - USCO
Computer Help Desk | Mail Services | Student Support Services
Computer Labs | McNair Scholar Program | Student Travel
Dining Services | On-Campus Housing - Camden | Study Abroad

For more information and links to these student services, go to: http://studentaffairs.tamucc.edu/studentservices.html

Calendar of Responsibilities

EVERY SEMESTER

- Stay current on assignments
- Meet deadlines
- Be organized
- Establish a timeline of important dates
- Access SAIL
- Check Holds
- View Tuition Fees
- Go to class and actively participate
- Seek help from instructors
- Maintain at least a 2.0 GPA
- Avail yourself to campus resources
- Get involved in campus activities

FIRST YEAR

- Attend orientation
- Meet academic advisor
- Activate Islander Email
- Consult with academic advisor for course planning, degree requirements and registration
- Establish a degree plan and visit CASA

SECOND YEAR

- Know degree requirements
- Plan for graduation
- Consult with academic advisor to review degree progress, academic standing and registration
- See faculty mentor
- Review degree audit on DegreeWorks

THIRD YEAR

- Register with Career Services
- Pursue internships
- Consult with academic advisor to determine graduation timeline and course planning
- Review DegreeWorks
- Study abroad

FOURTH YEAR

- Apply for graduation
- Apply to graduate schools
- Visit Career Services for jobs, interviewing techniques and resume writing
- See academic advisor for graduation clearance