SAFETY
Students must follow all safety regulations and standards. Laboratory samples must be treated as biohazards. Failure to comply with the safety regulations will result in dismissal from the laboratory.

PROFESSIONAL CONDUCT
Clinical laboratory science students must follow the professional standards for personal appearance, personal conduct, patient care and medical ethics. The students must follow hospital regulations during the clinical experience. After proper counseling, the program has the right to dismiss any student who refuses to follow these professional standards.

GRIEVANCE PROCEDURES
Any problem should be discussed with the instructor or supervisor involved. Unresolved problems should be brought to the attention of the Program Director. Additional appeals should follow the procedure found in the Student Handbook and the University Catalog.

WORKLOAD POLICY
The purpose of the clinical experience is to learn the instruments, procedures and workflow of the clinical laboratory. The student should develop at least a minimal proficiency on the instruments and procedures listed on the guides for each clinical laboratory section. Students are not used to contribute to the workload of the clinical laboratory.

EVALUATIONS
Grades for the clinical experiences are calculated using tests and evaluations from the clinical instructors. A major portion of the final grade for BIMS 4598 and BIMS 4599 will be based on comprehensive examinations. It is important that students organize their time to successfully pass these courses.

ADMISSION TO THE CLINICAL EXPERIENCES
Students enrolling in BIMS 4297, BIMS 4598 or BIMS 4599 must have the following forms and information in the Clinical Laboratory Science Office before they are allowed in the clinical experiences:
- Completed clinical application
- Proof of liability insurance
- Medical examination and vaccinations
- Proof of completion of Bachelor's degree

ADMISSION TO THE CLINICAL INTERNSHIP IS LIMITED TO STUDENTS WITH A "C" OR BETTER IN ALL BIMS COURSE. STUDENTS MUST ALSO HAVE A DEGREE OR BE ELIGIBLE FOR A DEGREE AT THE COMPLETION OF THE INTERNSHIP.

IF MORE STUDENTS APPLY FOR CLINICAL INTERNSHIP THAN ALLOWED BY ACCREDITATION AND/OR THE CLINICAL AFFILIATES, STUDENTS ARE EVALUATED ON GPA IN THE PREREQUISITE COURSES AND GPA IN THE CLSC COURSES. STUDENTS PLANNING TO COMPLETE THE PROGRAM IN 12 MONTHS ARE GIVEN PRIORITY.
1. Be prepared by reviewing the material before the first day
2. Follow proper dress code
3. Be on time
4. Call the clinical and the CLSC office if you are ill
5. Take a short break (One in the morning and one in the afternoon)
6. Don’t ask to leave early
7. Concentrate on instructions
8. Ask questions to be sure
9. If you make a mistake, get help to fix it
10. Be assertive, but not aggressive
11. Help with the workload when possible, but ask first.

Grading System

Quiz average – 30%

Evaluations – 70%
CBS - Serology Coastal Bend
SS - Serology Shoreline
SDR - Serology Doctor’s Regional
DRC - Doctor’s Regional Coagulation/Urinalysis
SCU - Shoreline Coagulation/Urinalysis
MCU - Memorial Coagulation/Urinalysis
BAC - Bay Area Coagulation/Urinalysis
SSH - Spohn South Hematology
DRH - Doctor’s Regional Hematology
MH - Memorial Hematology
BH - Beeville Hematology

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**GRADING**

**QUIZZES** 30%
**EVALUATIONS** 70%